Complete the following steps to reset an ITA account password:

1. Click the *Forgot password?* hyperlink on the *Injury Tracking Application Login* screen.
2. Type the email address that is associated with the account in the *Email Address* field and complete the *I'm not a robot* CAPTCHA.
3. Click the *Submit* button. **Note**: ITA automatically emails the end user a notification that contains a hyperlink to the password reset uniform resource locator (URL).
4. Click hyperlink in the emailed notification to access the Set Password page.
5. Enter a password into the *Password* field. **Note:** The password must contain at least 8 characters and one of the following three: lowercase and uppercase letters, number(s), and special characters.
6. Re-enter the password into the *Confirm password* field. **Note:** The password must be re-typed.
7. Click the *Save* button.